



**Surface Transportation Board**  
Washington, D.C. 20423-0001

**CERTIFICATION OF COMPLIANCE  
WITH FOIA READING-ROOM REQUIREMENTS**

TO: Department of Justice FOIA Office

FROM: Craig Keats, Chief FOIA Officer *Craig M. Keats*  
Surface Transportation Board

Date: October 29, 2008

**1. Internal Review of Agency FOIA Reading Rooms**

The Surface Transportation Board maintains an electronic Reading Room on its website, as well as a conventional Reading Room (for older paper and microfiche records) in its Library at STB Headquarters, 395 E Street, SW, Washington, DC 20024. The Library also provides three computers for public use in accessing electronic records. The agency reviewed both of these Reading Rooms for compliance with the FOIA.

**2. Any Reading Room Deficiencies Addressed**

The Board issues instructions to staff in the form of Administrative Issuances that primarily concern internal workings and personnel matters that do not affect the public. The agency identified several Administrative Issuances, however, that do affect the public. These issuances were not available in either of the Board's Reading Rooms. Copies of these issuances have now been made available to the public in our Library Reading Room. And because these issuances were created after November 1, 1996, they have been posted on our website.

**3. Certification**

After review and the remedying of the above deficiency, I certify that the STB's Reading Rooms are in full compliance with FOIA Reading-Room requirements.